

**WRITTEN STATEMENT OF AN EXECUTIVE DECISION
BY A CABINET MEMBER**

SECTION A

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| DATE OF DECISION: | Monday 6 February |
| PORTFOLIO AREA: | Finance and Resources |
| SUBJECT TITLE: | Waiver of Road Closure Fee for the Coronation of King Charles II |
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SECTION B – IDENTITY OF THE “DECISION-MAKER”

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|--------------------------------|---|
| Name of Cabinet Member: | MAUREEN FLOOD |
| Title: | PORTFOLIO HOLDER FOR FINANCE AND RESOURCES |
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Under Delegated Powers as set out in Part 3 of the Constitution, Functions retained by the Leader and Delegations to the Leader and Portfolio Holders (delegated authority (3)).

SECTION C – SUMMARY

In order to support neighbourhoods and communities to come together to celebrate the Coronation and mark this historical occasion, it is proposed that the fee charged per closure of £27.10 is waived, in order to cover the administration and legal costs for a road closure under Section 21 of the Town Police Clauses Act 1847.

SECTION D – THE DECISION

Following consideration of all of the relevant matters set out in Section F and this decision notice generally the decision-maker made the following decision:

That the application fee of £27.10 for a temporary road closure for public events be waived for those applications that demonstrate that their event is for the purposes of celebrating His Majesty’s Coronation from 6 May 2023 through to 8 May 2023.

SECTION E – REASONS FOR THE DECISION

The decision-maker’s reasons for making the decision recorded in Section D:

In order to support neighbourhoods and communities to come together to celebrate the Coronation and mark this historical occasion, the fee charged, in order to cover the administration and legal costs for a road closure under Section 21 of the Town Police Clauses Act 1847 is to be waived.

Applications will need to demonstrate that their event is for the purposes of celebrating the Coronation of King Charles III.

SECTION F – DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

The options are to either waive the fee for road closures for events to mark the Coronation or not to waive the fee.

Waiving the fee will enable communities to come together more easily to mark this historical occasion.

SECTION G – OTHER RELEVANT MATTERS CONCERNING THE DECISION

The following relevant matters were considered when taking the decision:

It is not envisaged that the cost of the decision will be great. The cost per road closure is £27.10. Using the recent example of the Queen’s Jubilee as a benchmark, circa 40 road closures were applied for. It is not envisaged that foregone fees will exceed £1500.

SECTION H – BACKGROUND PAPERS

The following background papers were taken into consideration when making the decision:

None

SECTION I – CONFLICT OF ANY INTEREST DECLARED AND DISPENSATION GRANTED

Tick ONE only, and complete the details if necessary

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| x | The decision-maker(s)/ Any member of Cabinet consulted in taking the decision did not declare a personal or prejudicial interest in matters set out in the report. |
| | The decision-maker(s)/ Any member of Cabinet taking the decision / a member of the Executive consulted in taking the decision declared a personal or prejudicial interest in the Matters set out in the report as detailed below: Nature of Interest: Personal Prejudicial Details: |

I certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and is a true and accurate record or minute of that decision.

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| Officers present – if any: | N/A no officer present | Dated: |
| Cabinet Member signature | Agreed | 03.02.2023 |

Should any member wish to call in the decision listed above please write to the Democratic Services Manager by noon on the 6th working day following the day of the meeting